

**Agenda for Bilingual Certification Design Team
January 11, 2007**

| Time | Activity |
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| 10:00 | Small group review and develop "best draft" of preface for respective domain(s). Per our agreement, to develop the "best draft" of Methods, each group member was to communicate via e-mail with their lead and develop the preface for each domain. We were to use the preface of 007 as a model. |
| 12:30 | Lunch (on your own) |
| 1:45 | Small groups enhance KSAs of respective domain(s) using resources that support their domain. Reminder: bring materials/research. |
| 3:45 | Each group reports to panel, solicits feedback. |
| 4:30 | Small group refines respective domain to the "best draft" stage. |
| 5:00 | Adjournment |

January 12, 2007

| Time | Activity |
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| 8:30 | Small groups finalize their "best draft" of preface and KSAs for respective domain(s). |
| 10:30 | Each group presents final draft of preface and KSAs to panel and submits to staff. |
| 11:00 | Individually review BCLAD 5 KSAs Reminder: bring material/research for Culture component. |
| 11:30 | Total Group brainstorm key components of culture, categorize into domains. |
| 12:00 | Housekeeping and working lunch Small groups are formed (per domain) to begin initial writing of KSAs |
| 2:00 | Share out and solicit feedback |
| 2:30 | Looking ahead...Review of timeline and work to be completed. |
| 3:00 | Adjournment See you February 26 & 27, 2007 |